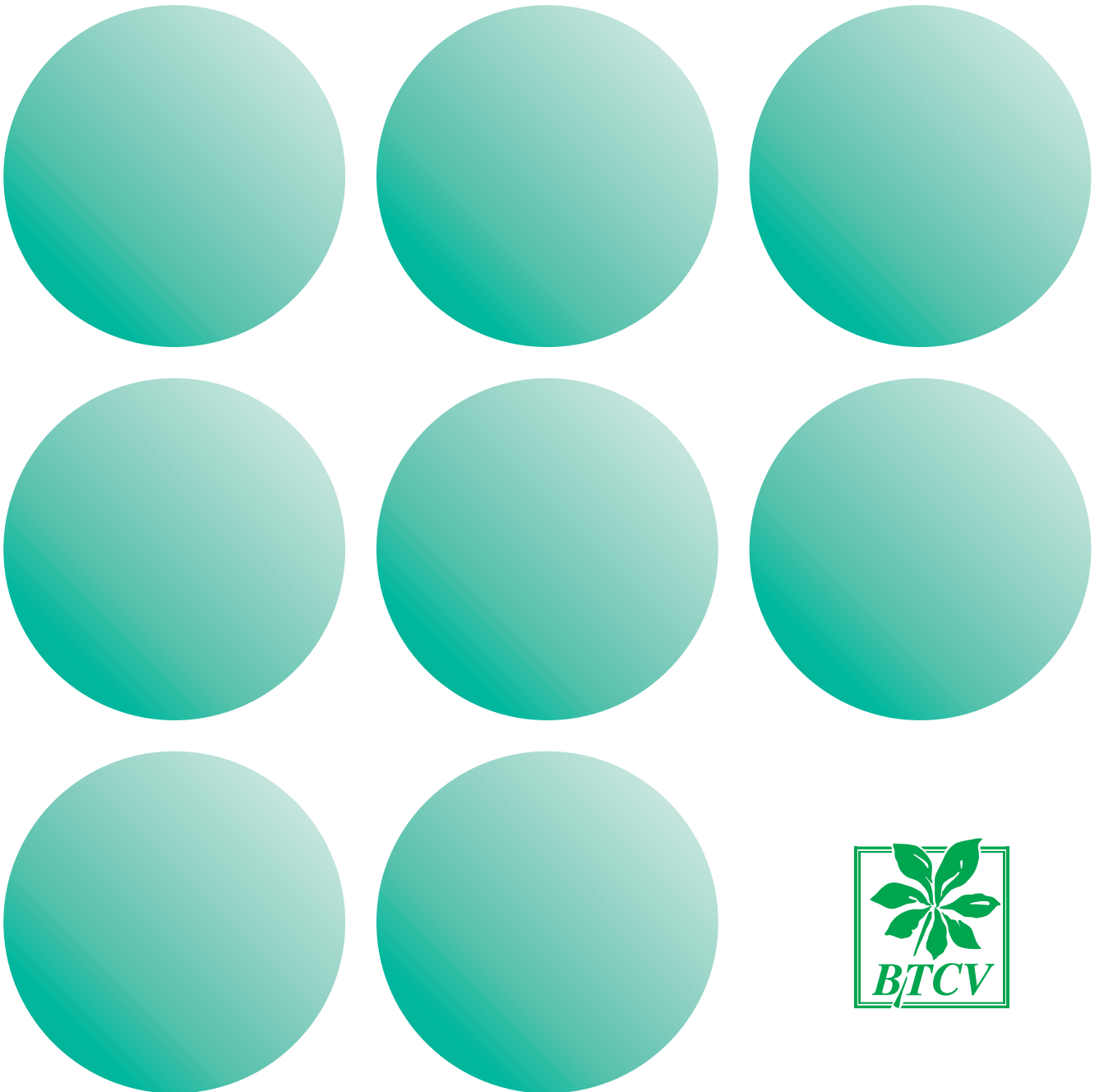


# Insurance Scheme for Small Community Groups

Application form



- Public Liability, £5,000,000 limit of indemnity.
- Personal Accident (optional) – volunteers and employees – capital sum £20,000, weekly sum £50.
- Employers Liability (optional, though a legal requirement if you have employees), £10,000,000 limit of indemnity.

## 1 Does your organisation qualify?

1. Types of organisation – you qualify if you are:
  - not directly involved in conservation work (refer to BTCV as a separate scheme applies)
  - connected in some way to protecting/improving the environment and/or the wellbeing of the community, rural or urban, directly or indirectly – for example, an Allotment Society, a Civic Society, a Community Safety Scheme, a Heritage Group, an In Bloom Committee or a Walking Bus
  - a charitable or voluntary organisation – ie. not a private individual or a commercial concern.
2. Size of organisation – this scheme is aimed at the small groups who might otherwise find it difficult to afford insurance, and therefore the following activities and responsibilities are excluded to keep the premium to a minimum.

You do not qualify if you have/do:

- buildings & other structures owned, leased, or contractually your responsibility
- play equipment, BMX tracks, skateparks, adventure playgrounds, playing-fields
- heavy manual work – eg. using chainsaws, working at height, construction work, using heavy machinery
- any other hazardous activity – eg. contact sports, racing
- more than 70 man-hours per week of activity for volunteers/employees combined (i.e. two full-time equivalents)
- special events (firework displays, bouncy castles, abseils) – though can be added usually at an additional premium.

Having read the above, and you wish to apply for insurance, please turn to the next page.

A scheme underwritten by Zurich available to Associated groups only through BTCV.

BTCV is authorised and regulated by the FSA (FSA reference number: 312883)

If you have any queries about completing this application form please call: 01302 388834

## 2 Your application

Full name of group

ERN/PAYE No.

BTCV group reference number

Contact name

Correspondence address

County

Postcode

Daytime contact telephone number

Email address

Website address

Full description of activities and responsibilities (please include relevant publicity literature)

Please continue on a separate sheet if more space is required.

### Your application (continued)

Are you a registered charity?

 Yes No  
(including committee members)

### 3 Premiums

Cover/Service	Premium tax inclusive
Public Liability, £5,000,000	£74.20
Personal Accident – £20,000/£50 – volunteers (optional)	£14.84 (delete as necessary)
Employers Liability, £10,000,000 (optional)	
Estimated gross waggeroll or salary bill up to £1,000	£5.30
Estimated gross waggeroll or salary bill £1,001 to £5,000	£21.20
Estimated gross waggeroll or salary bill £5,001 to £10,000	£42.40
Estimated gross waggeroll or salary bill £10,001 to £20,000	£84.80
Estimated gross waggeroll or salary bill £20,000+ Refer to BTCV	
Personal Accident – employees (up to 2 full-time employees)	£16.96 (delete as necessary)
Community Network membership fee	£38.00
Fixed Insurance Scheme administration charge	£39.50
<b>Total amount payable to BTCV</b>	<b>£</b>

### 4 Declaration

I declare that to the best of my knowledge and belief, the details in this proposal are true and complete and no material fact (being a fact likely to influence an insurer in the assessment or acceptance of a risk) has been omitted. I can confirm that the group is non-political and its aims do not conflict with those of BTCV.

Please send this completed form with your payment to:

**BTCV, Sedum House, Mallard Way, Potteric Carr, Doncaster DN4 8DB**

We would like to include your group's contact details in the community group section of the BTCV website and in our National Directory of Groups. If you would prefer us not to use your group's details in this way, please tick the box

Data Protection Act 1988. The information you have provided here will be used by BTCV to let you know more about other BTCV activities. This information will be used by BTCV for this purpose and will not be shared with any other person or organisation.

#### Zurich Municipal

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UK Branch registered in England and Wales Registration No. BR7985.

UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ.

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