

**TRUST for URBAN ECOLOGY (a company limited by
guarantee)**

Financial statements

For the year ended 31 March 2011



**Charity no 278601
Company no 1446653**

Company information

LEGAL AND ADMINISTRATIVE DETAILS

| | |
|-------------------------------------|--|
| Charity number: | 278601 |
| Company registration number: | 1446653 |
| Registered office: | Sedum House Mallard Way Potteric Carr DONCASTER DN4 8DB |
| Member of the trust: | BTCV |
| Company Secretary: | W Ellis |
| Council of members: | R Clarke J Stevensen R W Evenett (resigned 31 March 2011) |
| Senior Management Team: | T Flood R Fern K Mackenzie |
| Bankers: | NatWest Plc Doncaster Branch 12 High Street DONCASTER DN1 1EJ |
| Auditors: | Grant Thornton UK LLP Chartered Accountants Registered Auditors 2 Broadfield Court SHEFFIELD S8 0XF |

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The Council of members' report (incorporating the directors' report and the trustees' annual report)

The members (who are also directors and trustees of the Charitable company) have pleasure in presenting their report together with the financial statements for the year ended 31 March 2011.

This Council of members' report and full accompanying financial statements are published and distributed to all members in accordance with statutory regulations for registered companies.

Objects of the Charitable Company and Principal Activities

This Charitable company is a company limited by guarantee and is governed by its own Memorandum and Articles of Association which were signed on 17 September 1986.

The principal activity of the Charitable company is to advance the education of the public in knowledge of the ecology of urban areas and to develop, conserve, protect and restore the natural resources and animal and plant life of such areas.

To do all such other things as shall further the attainment of the above objects or any of them PROVIDED ALWAYS and it is hereby declared that:

- i The Charitable company is established for charitable purposes only in the legal meaning of the phrase and its property and income shall be held and applied for those purposes only, and that all the objects and powers of the Charitable company set forth in the Memorandum of Association shall be construed as limited by the foregoing terms of this provision which shall be treated as overriding in effect and as governing all the provisions of this Memorandum notwithstanding anything expressed or implied therein to the contrary.
- ii In case the Charitable company shall take or hold any property which may be subject to any trusts, the Trust shall only deal with or invest the same in such manner as allowed by law, having regard to such trusts.

The investment powers of the Charitable company are governed by its Articles of Association in particular the members may exercise all the powers of the Charitable company to donate or raise money and to mortgage or charge its undertaking and property, and to issue debentures which may be issued at par or at a premium or at a discount.

The members believe the main key performance indicators are:

- enriching the lives of people through involvement with volunteering, educational activities, health initiatives, life skill development and employment programmes
- improving the biodiversity and local environment of open spaces
- supporting active citizenship in community - based groups.

Development, Activities and Achievements

At the end of 2011 Greenwich Peninsula Ecology Park was novated over from the Homes and Communities Agency to the Land Trust. The Land Trust was formed in 2004 as a subsidiary of English Partnerships and became a charity in 2010 providing long-term sustainable management of open spaces across the country. TRUE is now a managing agent for the Land Trust.

The three sites in Southwark have retained funding from Southwark Council and have again achieved Green flag or Green pennant status. All three sites gained funding from Awards for All through the Friends of Groups. Lavender Pond ran a series of training courses named 'Rotherhithe Where the wild thing are' and Stave Hill's Gateway project has created new improved entrances into the park. A food growing project at Dulwich Upper Wood will create areas for forest fruits and vegetables. In Bermondsey TRUE started work on Galleywall Nature Reserve creating a visually striking Habitat wall feature.

In March 2011 work started on a major new project called Greening in the meantime (the Meantime Nursery). This is an unique opportunity to use vacant development land to create a resource for nature conservation biodiversity and sustainability. The site will create a resource for community groups, schools, wildlife groups and future peninsula developments.

It is a volunteering project to contribute to carbon reduction, biodiversity action plans and sustainable urban drainage.

The Council of members' report (incorporating the directors' report and the trustees' annual report)

Transactions and financial position

The statement of financial activities shows a net surplus of income over expenditure of £72,525 (2010: £59,379). Total assets less liabilities at 31 March 2011 amounted to £420,652 (2010: £348,100) represented by the closing balance on the unrestricted fund of £378,844 and the restricted fund of £41,781.

In conclusion, the members are encouraged by the financial performance of the Charitable company in the year ended 31 March 2011 and consider its state of affairs at the balance sheet date to be satisfactory and that the assets of the Charitable company are available and adequate to fulfil its obligations.

Council of members and directors

The present membership of the board is listed in the Legal and Administrative details.

The members who served the Charitable company during the year were as follows:

R Clarke
J Stevensen
R W Evenett (resigned 31 March 2011)

Council of members induction and training

All members are appointed by the single member, BTCV.

Members receive induction training in accordance with guidelines set down by the National Council of Voluntary Organisations.

Members' responsibilities for the financial statements

The members (who are also directors of TRUST for URBAN ECOLOGY for the purposes of company law) are responsible for preparing the Council of members' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charitable company and of the incoming resources and application of resources, including the income and expenditure, of the Charitable company for that period. In preparing these financial statements, the members are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgments and estimates that are reasonable and prudent
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charitable company will continue in business.

The members are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the members are aware:

- there is no relevant audit information of which the Charitable company's auditors are unaware; and
- the members have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Council of members' report (incorporating the directors' report and the trustees' annual report)

Insurance effected for members and directors

Members' indemnity insurance was covered within BTCV Group policy. The indemnity insurance protects both the Charitable company and its members from losses arising from neglect or default by the members, employees or other agents of the group.

Financial risk management objectives and policies

The Charitable company uses financial instruments, other than derivatives, comprising cash and other liquid resources and various other items such as trade debtors and creditors that arise directly from its operations. The main purpose of these financial instruments is to raise finance for the Charitable company's operations. The main risk arising from the Charitable company financial instruments is liquidity risk. The members review and agree policies for managing this risk and they are summarised below. The policies have remained unchanged from previous periods.

Liquidity risk

The Charitable company seeks to manage financial risk by ensuring sufficient liquidity is available to meet foreseeable needs and to invest cash assets safely and appropriately.

Risk policy

The members of the Charitable company are averse to risk and as such the Charitable company currently holds any surplus cash on deposit with the Natwest Bank.

The Group holds a Risk Management Plan covering all group companies. This plan is reviewed on an annual basis. The key risk relating to the Charitable company is the failure to retain its grant income.

Reserves policy

The reserves policy aims to ensure that the Charitable company's core activities could continue during a period of unforeseen difficulties. As such, a significant proportion of resources should be maintained in a readily realisable form.

The members consider readily realisable reserves to be those assets that could be converted into cash in the short term should the need arise (Net Current Assets).

The Charitable company does not own any land and the main operational cost of the Charitable company is salary costs, representing some 71% of operational costs directly allocated to activities in 2010/11.

Readily realisable reserves should be a minimum of 6 weeks of forward committed non-discretionary cash expenditure.

At 31 March 2011 readily realisable reserves were £367,809 (2010: £297,276) being 68 weeks of operational costs directly allocated to activities (based on average expenditure over 2010/11 and 2009/10). The reserves policy is currently under review by the members.

The calculation of the required level of reserves is an integral part of the charitable company's planning, budgeting and financial reporting cycle.

The Council of members' report (incorporating the directors' report and the trustees' annual report)

Public benefit

The members confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charitable company's aims and objectives and in planning future activities.

Auditor

Grant Thornton UK LLP, having expressed their willingness to continue in office, will be deemed reappointed for the next financial year in accordance with Section 487(2) of the Companies Act 2006 unless the company receives notice under Section 488(1) of the Companies Act 2006.

ON BEHALF OF THE MEMBERS

J Stevensen
Council of members
11 October 2011

Report of the independent auditor to the members of TRUST for URBAN ECOLOGY (a company limited by guarantee)

We have audited the financial statements of TRUST for URBAN ECOLOGY for the year ended 31 March 2011 which comprise the statement of financial activities, the balance sheet, the principal accounting policies and the related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

The trustees' (who are also the directors of TRUST for URBAN ECOLOGY for the purposes of company law) responsibilities for preparing the Council of Members' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the financial statements give a true and fair view are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view, have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and have been prepared in accordance with the Companies Act 2006. We also report to you whether the information given in the Council of Members' report is consistent with those financial statements.

In addition we report to you if, in our opinion, the charitable company has not kept adequate accounting records, if the charitable company's financial statements are not in agreement with the accounting records and returns, if we have not received all the information and explanations we require for our audit, or if certain disclosures of trustees' remuneration specified by law are not made.

We read the Council of Members' report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Report of the independent auditor to the members of TRUST for URBAN ECOLOGY (a company limited by guarantee)

Opinion

In our opinion:

- the financial statements give a true and fair view of the state of the charitable company's affairs as at 31 March 2011 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- the financial statements have been prepared in accordance with the Companies Act 2006; and
- the information given in the Council of Members' report is consistent with the financial statements.

Michael Redfern
Senior Statutory Auditor
for and on behalf of Grant Thornton UK LLP
Statutory Auditor, Chartered Accountants
Sheffield
11 October 2011

Statement of financial activities (incorporating the income and expenditure account)

| | Note | Unrestricted funds £ | Restricted funds revenue £ | Restricted funds capital £ | Total 2011 £ | Total 2010 £ |
|---|--------|-------------------------|-------------------------------|-------------------------------|------------------------------|-----------------------|
| Incoming resources | | | | | | |
| Incoming resources from generated funds: | | | | | | |
| Voluntary income | | 37,414 | 20,322 | - | 57,736 | 65,512 |
| Activities in furtherance of the Charitable company's objects: | | | | | | |
| Grants receivable | | 120,012 | 38,262 | - | 158,274 | 155,902 |
| Landfill | | - | - | - | - | 2,491 |
| Incoming resources from charitable activities | | | | | | |
| | 1 | 127,885 | - | - | 127,885 | 114,751 |
| Bank interest received | | 1,374 | - | - | 1,374 | 307 |
| Other incoming resources | | 8,936 | - | - | 8,936 | - |
| Total incoming resources | | <u>295,621</u> | <u>58,584</u> | <u>-</u> | <u>354,205</u> | <u>338,963</u> |
| Resources expended | | | | | | |
| Charitable activities: | | | | | | |
| People and places | 2 | <u>223,096</u> | <u>58,584</u> | <u>-</u> | <u>281,680</u> | <u>279,584</u> |
| Total resources expended | | <u>223,096</u> | <u>58,584</u> | <u>-</u> | <u>281,680</u> | <u>279,584</u> |
| Net movement in funds and surplus of income over expenditure | | | | | | |
| | | 72,525 | - | - | 72,525 | 59,379 |
| Fund balances brought forward at 1 April 2010 | | | | | | |
| | | <u>306,319</u> | <u>-</u> | <u>41,781</u> | <u>348,100</u> | <u>288,721</u> |
| Fund balances carried forward at 31 March 2011 | | | | | | |
| | 9 - 10 | <u><u>378,844</u></u> | <u><u>-</u></u> | <u><u>41,781</u></u> | <u><u>420,625</u></u> | <u><u>348,100</u></u> |

All the activities of the Charitable Company are classed as continuing.

There are no recognised gains and losses other than the net incoming resources and net movement in funds for the year shown above.

Balance sheet

| | Note | 2011 £ | 2010 £ |
|---|------|-----------------------|-----------------------|
| Fixed assets | | | |
| Tangible fixed assets | 5 | <u>52,816</u> | <u>54,172</u> |
| Current assets | | | |
| Debtors | 6 | 47,582 | 69,970 |
| Cash at bank and in hand | | <u>350,220</u> | <u>251,040</u> |
| | | 397,802 | 321,010 |
| Creditors: amounts falling due within one year | 7 | <u>(29,993)</u> | <u>(23,734)</u> |
| Net current assets | | <u>367,809</u> | <u>297,276</u> |
| Total assets less current liabilities | | 420,625 | 351,448 |
| Creditors: amounts falling due after one year | 8 | <u>-</u> | <u>(3,348)</u> |
| Net assets | | <u><u>420,625</u></u> | <u><u>348,100</u></u> |
| Income funds and reserves | | | |
| Restricted funds | 9 | 41,781 | 41,781 |
| Unrestricted funds | 10 | <u>378,844</u> | <u>306,319</u> |
| | | <u>420,625</u> | <u>348,100</u> |

Approved by the Council of members on 11 October 2011 and signed on its behalf.

J Stevensen-

Member

Company Number : 1446653

Principal accounting policies

Basis of preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" (revised 2005), applicable accounting standards and the Companies Act 2006. They have been prepared under the historical cost convention.

The principal accounting policies of the Charitable company are set out below. The policies have remained unchanged from the previous year and are set out below.

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised 1996) from including a cash flow statement on the grounds that the Charitable company is small.

Funds accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure that meets these criteria is identified to the fund, together with a relevant allocation of overheads and support costs.

Unrestricted funds are incoming resources received that are available for use at the discretion of the members in furtherance of the general objectives of the Charitable company and which have not been designated for other purposes.

Voluntary income

Voluntary income received by way of donations and gifts to the Charitable company is included in full in the Statement of Financial Activities when received.

Grants

Revenue grants are credited as incoming resources when they are receivable, provided conditions for receipt have been complied with, unless they relate to a specified future period, in which case they are deferred.

Grants for the purchase of fixed assets are credited to restricted incoming resources when the conditions for receipt have been complied with.

Direct charitable income

Direct charitable income represents invoiced sales of goods and services net of Value Added Tax (VAT). Income is recognised when the goods or services are delivered.

Expenditure

Expenditure, which is charged on an accruals basis, includes the direct costs of the activities and depreciation on related assets. Where costs relate to more than one category, they have been split based on the percentage of income arising from that category.

The above expenditure includes attributable VAT that cannot be recovered.

Principal accounting policies

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost, net of depreciation.

Depreciation is calculated to write down the cost less estimated residual value of all tangible fixed assets over their expected useful lives. The rates generally applicable are:

| | | |
|-----------------------|---|-------------------------------------|
| Fixtures and fittings | - | 20% per annum straight line |
| Plant and machinery | - | 33% per annum straight line |
| Motor Vehicles | - | 12.5% - 33% per annum straight line |

Leased assets

Assets held under finance leases and hire purchase contracts are capitalised in the balance sheet and depreciated over their useful lives. The interest element of leasing payments represent a constant proportion of the capital balance outstanding and is charged to the profit and loss over period of the lease.

All other leases are regarded as operating leases and the payments made under them are charged to the profit and loss on a straight line basis over the lease term.

Retirement benefits - Defined Contribution Pension Scheme

The pension costs charged in the year represent the amount of the contributions payable to the scheme in respect of the accounting period.

Notes to the financial statements

1 Incoming resources

Direct charitable income:

| | 2011 | 2010 |
|----------------|----------------|----------------|
| | £ | £ |
| Project income | <u>127,885</u> | <u>114,751</u> |

2 Analysis of total resources expended

All of the expenditure relates to the People and Places programme.

| | 2011 | 2010 |
|---|----------------|----------------|
| | £ | £ |
| Operational costs directly allocated to activities: | | |
| Staff costs (including related costs) | 202,738 | 183,804 |
| Tools and equipment costs | 54,640 | 60,198 |
| Vehicle costs | 1,557 | 1,480 |
| Premises costs | (1,178) | 13,917 |
| Finance lease interest payable | 399 | 399 |
| Other costs | 23,524 | 19,786 |
| | <u>281,680</u> | <u>279,584</u> |
| Other direct costs include: | | |
| Fees payable to auditor of the Charitable company's annual accounts | 3,150 | 3,481 |
| Depreciation - assets held under Finance Lease | <u>1,889</u> | <u>1,836</u> |

3 Staff costs

Staff costs during the year were as follows:

| | 2011 | 2010 |
|-----------------------|----------------|----------------|
| | £ | £ |
| Wages and salaries | 179,208 | 161,307 |
| Social security costs | 16,156 | 15,529 |
| Pension costs | 3,706 | 3,084 |
| | <u>199,070</u> | <u>179,920</u> |

The average number of people excluding non-executive directors employed during the year was:

| | 2011 | 2010 |
|-----------------------|----------|----------|
| | Number | Number |
| Charitable activities | <u>7</u> | <u>7</u> |

No employee earned £60,000 per annum or more (2010: none).

4 Council of members' remuneration and expenses

The members of this Charitable company are also the directors under company law.

The members received no remuneration or expenses during the year.

5 Tangible fixed assets

| | Assets in the course of construction £ | Fixtures and fittings £ | Plant and machinery £ | Motor Vehicles £ | Total £ |
|----------------------------------|---|-------------------------------|-----------------------------|------------------------|----------------------|
| Cost | | | | | |
| At 1 April 2010 | 41,781 | 4,095 | 18,703 | 14,686 | 79,265 |
| Additions | - | - | 533 | - | 533 |
| At 31 March 2011 | <u>41,781</u> | <u>4,095</u> | <u>19,236</u> | <u>14,686</u> | <u>79,798</u> |
| Depreciation | | | | | |
| At 1 April 2010 | - | 4,095 | 18,703 | 2,295 | 25,093 |
| Charge for the year | - | - | 53 | 1,836 | 1,889 |
| At 31 March 2011 | <u>-</u> | <u>4,095</u> | <u>18,756</u> | <u>4,131</u> | <u>26,982</u> |
| Net book amount at 31 March 2011 | <u>41,781</u> | <u>-</u> | <u>480</u> | <u>10,555</u> | <u>52,816</u> |
| Net book amount at 1 April 2010 | <u>41,781</u> | <u>-</u> | <u>-</u> | <u>12,391</u> | <u>54,172</u> |

Net book value of motor vehicle assets held under finance lease totalled £10,555 (31 March 2010 - £12,391), all other assets are owned.

6 Debtors

| | 2011 £ | 2010 £ |
|---------------|----------------------|----------------------|
| Trade debtors | 42,305 | 58,782 |
| Other Debtors | <u>5,277</u> | <u>11,188</u> |
| | <u>47,582</u> | <u>69,970</u> |

7 Creditors: amounts falling due within one year

| | 2011 £ | 2010 £ |
|---------------------------------------|----------------------|----------------------|
| Trade creditors | 270 | - |
| Amounts due to group undertakings | 8,585 | 9,237 |
| Other taxes and social security costs | 14,640 | 6,027 |
| Amounts due under finance leases | 3,348 | 4,465 |
| Accruals | <u>3,150</u> | <u>4,005</u> |
| | <u>29,993</u> | <u>23,734</u> |

8 Creditors: amounts falling due after one year

| | 2011 £ | 2010 £ |
|----------------------------------|-------------------|-------------------|
| Amounts due under finance leases | - | 3,348 |
| | 2011 £ | 2010 £ |
| Amounts due within 1 year | 3,348 | 4,465 |
| Amounts due between 1 & 2 years | - | 3,348 |
| Amounts due between 2 & 5 years | - | - |
| | 3,348 | 7,813 |

9 Restricted funds

| | Balance at 31 March 2010 £ | Incoming resources £ | Resources expended £ | Balance at 31 March 2011 £ |
|----------------------------------|-------------------------------------|----------------------------|----------------------------|-------------------------------------|
| Capital | | | | |
| Corporation of London, Crown oak | 41,781 | - | - | 41,781 |
| Revenue | | | | |
| Partner donations | - | 38,262 | (38,262) | - |
| London Borough of Southwark | - | 20,322 | (20,322) | - |
| | - | 58,584 | (58,584) | - |
| Total restricted funds | 41,781 | 58,584 | (58,584) | 41,781 |

Corporation of London, Crown Oak

This grant is to fund the construction of an oak framed building.

London Borough of Southwark

This grant is to manage and develop three nature parks for the health, enjoyment, education and welfare of the residents of Southwark.

10 Unrestricted funds

| | At 1 April 2010 £ | Movement in funds £ | Transfer from Restricted Funds £ | At 31 March 2011 £ |
|--------------|-------------------------|---------------------------|---|--------------------------|
| Unrestricted | 306,319 | 72,525 | - | 378,844 |

Homes and Communities Agency

The members of the Charitable Company would like to acknowledge the support of the Homes and Communities Agency for the Greenwich Peninsular Ecological Management Contract.

11 Analysis of fund balances between the net assets

| | Restricted £ | Unrestricted £ | Total £ |
|--------------------|-----------------|-------------------|----------------|
| Fixed assets | 41,781 | 11,035 | 52,816 |
| Net current assets | - | 367,809 | 367,809 |
| | <u>41,781</u> | <u>378,844</u> | <u>420,625</u> |

12 Operating leases

The Charitable company has no annual commitments under non-cancellable operating leases.

13 Capital commitments and contingent liabilities

There were no capital commitments or contingent liabilities at 31 March 2011 or at 31 March 2010.

14 Retirement benefits – Defined contribution pension scheme

The ultimate parent company operates a defined contribution pension scheme for the benefit of the employees. The assets of the scheme are held separately in an independently administered fund.

15 Company status

The Charitable company is limited by guarantee. The directors of the Charitable company are the members named in the legal and administrative details. In the event of the Charitable company being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charitable company.

16 Parent company and controlling party

The Charitable company is a wholly controlled subsidiary of the charity, BTCV, a Charitable company registered in England and Wales. The parent undertaking of the largest and smallest group of which the TRUST for URBAN ECOLOGY is a member and for which group accounts are prepared is BTCV. These group accounts are available to the public on payment of the appropriate fee from Companies Registration Office, Companies House, Crown Way, Maindy, Cardiff, CF14 3UZ.

17 Related party transactions

There were no transactions with members in the year.

The Charitable company has taken advantage of the exemption available under Financial Reporting Standard No. 8 not to disclose related party transactions with other group companies.